



Augusta Technical College

Augusta, Georgia

Biennial Plan

2021/2022

Review Committee Members

Dr. Nichole Kennedy, Vice President for Student Affairs

Amy Laughter, Academic Counselor/Wellness Chair

Brian Roberts, Director of Student Activities/Marketing/Support Services

Mike Anchor, Chief of Campus Police

Shannon Patterson, Director of Human Resources

Student Affairs, Campus Safety & Human Resources

June 30, 2022

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College Mission & Goals

Mission (FY2021)

Augusta Technical College, a unit of the Technical College System of Georgia, is a public postsecondary institution that provides academic and technical education, customized business and industry training, continuing education, student support, economic development, and adult education to its service area (Burke, Columbia, Lincoln, McDuffie, and Richmond Counties) at a competitive financial value. Associate of Science Degrees, Associate of Applied Science Degrees, diplomas, and technical certificates of credit are provided through traditional and distance delivery methods.

Approved by the Technical College System of Georgia State Board: June 2016

Mission (FY2022)

Augusta Technical College, a unit of the Technical College System of Georgia, is a public postsecondary academic institution that builds a skilled workforce and economically stronger communities through high-quality, innovative, and affordable career-advancing credentials. Augusta Technical College serves the constituents of the Central Savannah River Area (CSRA) by offering robust student support services and academic programs on campus and virtually through the delivery of associate degrees, diplomas, and technical certificates of credit. The College also provides on campus and virtual learning for adult education and workforce training (economic development) to foster individuals' lifelong learning pursuits and business growth within the CSRA region. (2022-2027)

Approved by the Technical College System of Georgia State Board: May 2021

College Goals Directly Related to Biennial Plan (FY2021)

- To contribute to the development of business, industry, and the community through customized education, continuing education, job training, and retraining.
- To provide services and activities to support students in achieving student success as they pursue their educational, personal, and career goals.
- To increase community awareness through marketing and public relations activities.

College Priorities Directly Related to Biennial Plan (FY2022)

- Strategic Priority II - Build organizational excellence through the growth and development of faculty, staff, and students.
- Strategic Priority IV - Enhance Institutional branding, messaging, and reputation via storytelling.
- Strategic Priority V - Expand academic, community and industry partnerships to support recruitment, development, and student placements.

Overview of Biennial Plan

Committee Members

Dr. Nichole Kennedy, Vice President for Student Affairs
Amy Laughter, Academic Counselor/Wellness Chair
Brian Roberts, Director of Student Activities/Marketing
Mike Anchor, Chief of Campus Police
Shannon Patterson, Director of Human Resources

All employees and students have access to the college website to view the college, state and federal policies related to alcohol and drug use.

Following is information from the college catalog, student handbook & wellness guide, employee handbook, new student orientation manual and the college website, including the Annual Crime Report, along with information from Student Affairs programming.

College Catalog

ORIENTATION

An orientation is provided for new students. Orientation includes a survey of school facilities; an explanation of college rules and policies; a briefing on student services including financial aid, bookstore, library, counseling, registrar/records, and career services; and a briefing on accessing faculty advisors. Information about programs of study and student activities is also provided. Orientation is continued throughout each student's enrollment by the student's faculty advisor. This service is provided to assist the student in making adequate adjustments to the instructional program and to the world of work. For students with disabilities, the counseling staff provides an individual orientation explaining accommodations and services. After orientation, the counseling staff is available to assist each student in his or her adjustment to technical education by offering a variety of services.

CAMPUS SECURITY

Campus security is provided by the Augusta Technical College Police Department. A police officer is on-duty at various times when students are present. These officers are sworn law enforcement officers and have the authority to enforce state and local laws and College policies.

We at Augusta Technical College are committed to providing a safe campus environment, and we ask that everyone takes ownership of this goal. We have undertaken many important institutional efforts to address safety and security issues and urge you to review the information about campus safety measures, reporting crimes and other emergencies, as well as the procedures and policies designed to protect our college community. We have no greater priority than the safety of our students, faculty, staff, and visitors, but a truly safe campus can only be achieved through the cooperation of everyone.

We strive to foster an environment in which individuals feel safe to attend, learn, and work. Our goals are principles of responsibility and respect. These values are essential to our community and serve as the foundation for productivity and success. A safe, supportive campus can be achieved with everyone's cooperation. SEE Something. SAY Something.

Officers may be reached at one of the phone numbers below; contact 911 if you have a true emergency.

Augusta Campus (706) 771-4021
Burke Campus (706) 437-6801
McDuffie Campus (706) 595-0166
Columbia County (706) 651-7368

GRIEVANCE PROCEDURE POLICY

Augusta Technical College is in compliance with the rules and regulations for the administration of Title IV of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Title II of the Amendments of 1976, Public Law 83-318, as amended by Section 3 of Public Law 93-568, Title VI, Section 504 of the Rehabilitation Act of 1973, and Public Law 101-336, The Americans with Disabilities Act of 1990.

It is the policy of the Augusta Technical College to maintain a grievance process available to all students that provides an open and meaningful forum for their grievances, the resolution of these grievances, and is subject to clear guidelines. This procedure does not address grievances related to the unlawful harassment, discrimination and/or retaliation for reporting harassment/discrimination against students. Those complaints are handled by the Unlawful Harassment and Discrimination of Students Procedure.

THE TECHNICAL COLLEGE SYSTEM OF GEORGIA AND ITS CONSTITUENT TECHNICAL COLLEGES DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, NATIONAL OR ETHNIC ORIGIN, GENDER, RELIGION, DISABILITY, AGE, POLITICAL AFFILIATION OR BELIEF, GENETIC INFORMATION, DISABLED VETERAN, VETERAN OF THE VIETNAM ERA, OR CITIZENSHIP STATUS (EXCEPT IN THOSE SPECIAL CIRCUMSTANCES PERMITTED OR MANDATED BY LAW). THIS NONDISCRIMINATION POLICY ENCOMPASSES THE OPERATION OF ALL FEDERALLY FINANCED PROGRAMS, EDUCATIONAL PROGRAMS AND ACTIVITIES INVOLVING ADMISSIONS, SCHOLARSHIPS AND LOANS, STUDENT LIFE AND ATHLETICS. IT ALSO APPLIES TO THE RECRUITMENT AND EMPLOYMENT OF PERSONNEL AND THE CONTRACTING FOR GOODS AND SERVICES.

GRIEVANCE PROCEDURE

The following procedure is to be used in reporting and settling grievances in regard to the policy listed above.

1. An opportunity will be provided to resolve the complaint informally through meetings with faculty/staff and student(s) and/or the appropriate coordinator as designated in this policy.
2. All parties to the complaint will be protected from retaliation. All written complaints and information obtained by impartial inquiry will be kept confidential.
3. The coordinator shall within 15 days conduct a thorough and impartial inquiry into the matter. The findings of this inquiry will be reported in writing to the College administration.
4. A response concerning the complaint shall be made within ten (10) working days by the appropriate Vice President listed below: Vice President for Academic Affairs (Day or Evening credit programs or Adult Education), Vice President for Economic Development (Continuing Education or Industry Training programs), Vice President for Administrative Services (Business Office, Bookstore, Maintenance, Grounds, and Custodial Services), or the Vice President for Student Affairs (Academic Advising, Admission, Career Services, Counseling, Financial Aid, or Student Activities).

Coordinators

STUDENT GRIEVANCE PROCEDURE COORDINATORS FOR DISCRIMINATION IN REGARD TO RACE, SEX, OR DISABILITY

NONDISCRIMINATION COMPLIANCE COORDINATOR

SHANNON PATTERSON
 AUGUSTA CAMPUS
 BUILDING 100
 706-771-4013
sbentley@augustatech.edu

ADA/504 COORDINATOR

KARISSA D. WRIGHT
 AUGUSTA CAMPUS
 BUILDING 1300
 706-771-4067
kdavis@augustatech.edu

MAILING ADDRESS:
 AUGUSTA TECHNICAL COLLEGE
 3200 AUGUSTA TECH DRIVE
 AUGUSTA, GA 30906

Student Handbook & Wellness Guide

STUDENT CONDUCT CODE

Academic institutions exist for the transmission of knowledge, the pursuit of truth, the development of students, and the well-being of society. Free inquiry and free expression are indispensable to the attainment of these goals. As members of this academic community, students are encouraged to develop the capacity for critical judgment and to engage in a sustained and independent search for knowledge.

Freedom to teach and freedom to learn are inseparable facets of academic conditions in the classroom, on the campus, other college sites, and in the community. Students are expected to exercise their freedom with responsibility. As members of the academic community, students are subject to the obligations which accrue to them by virtue of this membership. As members of the larger community of which the college is a part, students are entitled to all rights and protection accorded them by the laws of the community. Nothing in this Code of Conduct shall be interpreted to interfere with any person's right to free speech as provided by the First Amendment to the Constitution of the United States of America.

By the same token, students are also subject to all laws, the enforcement of which is the responsibility of duly constituted authorities. When students violate laws, they may incur penalties prescribed by legal authorities. In such instances, college discipline will be initiated if the presence of the student on campus is considered a possible threat to persons or property, or if that person's presence may disrupt the educational process of the college. However, when a student's violation of the law also adversely affects the college's recognized educational objectives, or violates the college's Student Code of Conduct, the college will enforce its own regulations. When students violate college regulations, they are subject to disciplinary action by the college whether or not their conduct violates the law.

It is the policy of the Technical College System of Georgia (TCSG) to provide technical and adult education programs for the people of Georgia. TCSG's technical colleges must provide opportunities for intellectual, emotional, social, and physical growth. Technical college students assume an obligation to act in a manner compatible with the fulfillment of the mission. The technical college community recognizes its responsibility to provide an atmosphere conducive to growth. With these principles in mind, the Technical College System of Georgia establishes this Student Code of Conduct.

Generally, technical college jurisdiction and discipline shall be limited to conduct which occurs on technical college Premises, off-campus classes, activities or functions sponsored by the technical college, an examination or any other written or oral work submitted for evaluation and/or a grade, or which otherwise adversely affects members of the technical college community and/or the pursuit of the technical college's objectives.

I. DRUG-FREE COMMUNITIES AND SCHOOL ACT

This policy has been developed in concert with the federal Drug Free Schools and Communities Act which was enacted to ensure that any institution of higher education that receives funds under any federal program has adopted and implemented a program to prevent the use of illicit drugs and abuse of alcohol by students. It also incorporates the statutory mandates required under the state Drug-Free Postsecondary Education Act of 1990 (O.C.G.A. § 20-1-20 et seq.) No student may engage in the unlawful manufacture, possession, use or distribution of illicit drugs and alcohol on the technical college's property or as part of any of its sponsored activities. Such unlawful activity may be considered sufficient grounds for serious punitive action, including expulsion. Disciplinary sanctions for students convicted of a felony offense involving alcohol or the manufacture, distribution, sale, possession or use of marijuana, controlled substances or other illegal or dangerous drugs shall be immediate suspension and denial of further state and/or federal funds from the date of conviction. Specifically in the case of a drug related offense the student shall minimally be suspended for the remainder of the semester and forfeit all academic credit for that period.

Augusta Technical College shall notify the appropriate state/federal funding agency within 10 days after receiving notice of the conviction from the student or otherwise after receiving the actual notice of conviction.

Within 30 days of notification of conviction, Augusta Technical College shall with respect to any student so convicted:

- 1) Take additional appropriate action against such student up to and including expulsion as it deems necessary.
- 2) Provide such student with a description of any drug or alcohol counseling treatment, or rehabilitation or re-entry programs that are available for such purposes by a federal, state or local health, law enforcement or other appropriate agency.

Augusta Technical College is responsible for ensuring the development and implementation of a drug free awareness program to inform students of the following:

- 1) The dangers of drug and alcohol abuse on the campus and elsewhere.
- 2) Any available drug and alcohol counseling, rehabilitation and assistance programs.
- 3) Any penalties to be imposed upon students for drug and alcohol abuse violations occurring on the campus.

Augusta Technical College shall conduct a biennial review of its program to determine its effectiveness and implement changes to the program if they are needed and to ensure that the sanctions required by the program are consistently enforced.

Augusta Technical College shall maintain and make available to the U. S. Secretary of Education and to the public a copy of each item in the program as required by this policy and applicable law as well as results of the biennial review.

II. STUDENT CODE OF CONDUCT

8. Drugs, Alcohol and Other Substances - Substances referred to under this policy include all illegal drugs, alcoholic beverages, and misused legal drugs (both prescription and over-the-counter).

- a) Alcohol: Students must comply with all state and federal laws regulating alcohol as well as TCSG Policy II.C.6, Alcohol on Campus. Alcoholic beverages may not be served or sold at any student sponsored function. Students being in a state of intoxication on Augusta Technical College Premises or at Augusta Technical College-sponsored or supervised functions (including off-campus functions), internships, externships, practicum, clinical sites, co-operative or academic sponsored programs or activities or in an Augusta Technical College-owned vehicle is prohibited.
- b) Controlled substances, illegal drugs and drug paraphernalia: Augusta Technical College prohibits possession, use, sale, or distribution of any controlled substance, illegal drugs, or drug paraphernalia except as expressly permitted by law. Any influence which may be attributed to the use of drugs or of alcoholic beverages shall not in any way limit the responsibility of the individual for the conduct or consequences of his/her actions.
- d) Smoking/Tobacco: Augusta Technical College prohibits smoking, or using other forms of electronic, alternative smoking devices or other forms of tobacco products in classrooms, shops, and labs or other unauthorized areas on Augusta Technical College Premises. Refer to the Augusta Technical College Tobacco Policy.

10. Weapons

The Technical College System of Georgia is committed to providing all employees, students, volunteers, visitors, vendors and contractors a safe and secure workplace and/or academic setting. The possession, carrying, or transportation of a firearm, weapon, or explosive compound/material in or on college building or property shall be governed by Georgia state law. All individuals are expected to comply with the related laws. Failure to follow laws pertaining to weapons is considered a violation of the Student Code of Conduct. Relevant Georgia laws to be aware of and compliant with include but may not be limited to:

O.C.G.A. § 16-8-12(a)(6)(A)(iii); O.C.G.A. § 16-7-80; O.C.G.A. § 16-7-81; O.C.G.A. § 16-7-85; O.C.G.A. § 16-11-121; O.C.G.A. § 16-11-125.1; O.C.G.A. § 16-11-126; O.C.G.A. § 16-11-127; O.C.G.A. § 16-11-127.1; O.C.G.A. § 16-11-129; O.C.G.A. § 16-11-130; O.C.G.A. § 16-11-133; O.C.G.A. § 16-11-135; O.C.G.A. § 16-11-137; 16-11-137.1; O.C.G.A. § 43-38-10

PREVENTIVE HEALTH CARE

Smoking

Smoking is a matter of personal choice. However, the link between smoking and lung cancer seems clear. If you are going to smoke, you should know what is happening in your body.

1. Each time you inhale tobacco smoke you kill several hundred lung cells.
2. You send carbon monoxide into the blood where it competes with oxygen for hemoglobin (and usually wins).
3. You paralyze the bronchial cilia (hairs that catch things) and make it hard for them to keep bacteria from the lungs.
4. You speed up your heart rate.
5. You dull your brain with carbon monoxide, thereby slowing your reaction time and visual acuity.
6. Nicotine hits the central nervous system and stimulates it to release hormones. A feeling of depression and fatigue follows the nicotine "rush."
7. Other components of cigarette smoke cause the arteries to contract, causing a decrease in blood supply to the fingers and toes and a drop in skin temperature.

Drug Use and Abuse

Many people use and abuse drugs and don't realize it. They don't think that foods and drinks contain drugs. We have all, at one time or another, used and abused drugs. Here is some information on different drugs you may encounter. If you determine you have a drug dependency problem or just want more information, please contact a Wellness Counselor.

Aspirin: This is one of the most commonly abused drugs. It is also, however, one of the most useful medicines. It has three functions: (1) analgesia (pain relieving); (2) anti-inflammatory (reduces redness and swelling); and (3) antipyretic (reduces fever). With the exception of those few people who are allergic to it, two aspirins every six hours are safe for nearly everyone. Aspirin is useful for most headaches, fevers, minor injuries, and illnesses. Aspirin should be avoided if you have the flu or chicken pox. Aspirin may contribute to Reye's Syndrome during these illnesses.

Caffeine: The users of cola drinks, coffee, tea, and chocolate don't think they are taking drugs, but all these beverages contain caffeine, a drug, which is sometimes prescribed medically. Those who overuse drinks containing caffeine use drugs in the truest sense, and some are addicted.

Tobacco: Tobacco is addictive due to its content of nicotine. Nicotine decreases blood flow to vital organs which contributes to disease of these organs. Seven known carcinogens, over 1,000 chemicals, and many toxic gases enter your bloodstream each time you light up. Smoking is the number-one voluntary health risk. Tobacco abuse increases your risk of chronic bronchitis, emphysema, upper respiratory and lung infections, and coronary artery and cardiovascular disease. It is

a leading risk factor for cancer of the larynx, lung, mouth, throat, esophagus, kidney, pancreas, and bladder. It has recently been shown to increase women's risk of cancer of the cervix. A new form of tobacco abuse --smokeless tobacco--is just as dangerous and addicting as smoking. The greatest risk is oral cancer, but it also causes dental problems--tooth decay, bad breath, discolored teeth, and gum disease.

Alcohol: Although alcohol is legal, it is a potentially lethal drug and can be addictive. See section on Alcohol.

Marijuana: Marijuana is a dangerous and illegal drug. It damages the lungs in the same way as cigarette smoke, causes chest pain because of increased heart rate, reduces short-term memory, and affects the reproductive system of males and females. Its chronic use is associated with "amotivational syndrome,"--loss of motivation and interest in school, work, and friends. Marijuana also interferes with coordination, reactions, and judgment. Marijuana is psychologically addictive.

Stimulants: The amphetamines (bennies, dexies, speed), methamphetamines (ice, crystal), and cocaine (coke, blow, flake, snow, crack, rock) fall into this class of drug. These drugs are not harmless. They raise blood pressure and respirations. Sudden death due to cardiac arrhythmias or stroke can occur at any time, even with the first use. Users of stimulants build up tolerance so that more and more of the drug is needed to get the same effect. These drugs can be psychologically and physically addictive.

Narcotics: This class of drugs includes opium, morphine, codeine, and heroin. These drugs are addictive. They are used medically to alleviate pain; but even in this case, must be used cautiously because of the tendency to produce addiction.

Sedatives: Barbiturates like Phenobarbital are the main drugs in the sedative class. As with virtually all classes of drugs, these have definite medical value. They are, however, physically addictive. Sudden withdrawal from Phenobarbital can cause severe problems including convulsions, just as sudden withdrawal from alcohol can produce delirium tremens (DT's) and convulsions in an alcoholic.

Psychedelic Drugs: The major psychedelics are Mescaline, Psilocybin, and LSD. These drugs increase pulse, heart rate, blood pressure, and temperature. They also cause chills, nausea, irregular breathing, confusion, and hallucinations. Frequent users can have flashbacks without taking additional drugs. There is also evidence that LSD can cause permanent genetic damage. Psychedelic drugs are very unpredictable. One "trip" may be good, and another may be disastrous. There is a great danger of bodily injury to self and others.

Alcohol

Drinking is so much a part of American culture that we take it for granted. We drink at home, at parties, in bars, in restaurants, and at football games. We drink to relax, to break the ice, to celebrate, to show off, and to forget. We often forget that we have a choice - to drink or not to drink. The choice is ours alone, and we alone are responsible for the decision.

When deciding what role alcohol should play in your life, you should consider not drinking at all. Join the 50 million adults who have chosen not to drink.

Alcohol is potent--it affects the brain powerfully and quickly. Alcohol kills. It is a major factor in motor vehicle accidents, drownings, and violent crime. Alcohol destroys. It ruins careers, breaks up families, and leads to personal tragedy.

Long-term excessive abuse of alcohol increases the risks of heart disease, liver disease, cancer, brain damage, mental disorders, loss of sexual functions and blood disorders. Alcohol abuse during pregnancy can cause birth defects and other fetal abnormalities.

A small minority of us are problem drinkers. Check the list below to see if you fall into this category.

1. Family, social, job or financial difficulties due to drinking.
2. Loss of ability to control drinking.
3. "Blackouts" or forgetting what happened while drinking.
4. Distressing reactions if drinking is stopped.
5. A need to drink increasingly more to get the desired effect.
6. Changes in behavior or personality when drinking.
7. Getting drunk frequently--more than four times a year.
8. Injuring oneself or someone else while intoxicated.
9. Breaking the law while intoxicated.
10. Starting the day with a drink.

If your choice is to continue to drink, be sure you are a responsible drinker as described below.

1. Drinks while relaxing, not to relax.
2. Eats before and during drinking.
3. Has two or fewer drinks daily.
4. Abstains periodically.
5. Doesn't rush or rush others when drinking.
6. Feels comfortable alternating alcoholic with non-alcoholic drinks.
7. Follows legal sanctions pertaining to drinking (legal age, driving while intoxicated, etc.).
8. Recognizes alcohol as a potent drug.
9. Respects the right of others to drink or not to drink.

If you know someone who is not a responsible drinker or who seems to have a drinking problem, don't be afraid to talk to him/her about it. Show some concern and offer some support while avoiding preaching or criticizing. Discuss the issue when neither of you is drinking. Be prepared to offer alternatives as to what kinds of professional help are

available. Wellness Counselors can help by referring individuals with drinking problems to the appropriate agency or support group.

Sexual Assault Prevention & Alcohol Abuse Prevention

As part of our federal compliance mandate to address Title IX and comprehensive prevention efforts for new and returning students, Augusta Technical College expects you to complete the Sexual Assault Prevention and AlcoholEdu courses. Sexual Assault Prevention is a program on sexual assault prevention techniques. AlcoholEdu is a program that provides alcohol abuse prevention techniques. These two (2) hour online courses are thoughtful, educated, and educating programs for adults of all ages committed to thinking about their life choices, as well as assisting others. Students are requested to complete the courses in their first semester of attendance. *(These classes changed to “Voices for Change” in Fall 2022.)*

STUDENT RIGHT-TO-KNOW AND CAMPUS SECURITY ACT OF 1990 (THE CLERY ACT)

The Student Right-To-Know and Campus Security Act of 1990 requires all postsecondary institutions participating in Federal Student Aid Programs to disclose campus security policies and certain crime statistics.

Augusta Technical College publishes an annual disclosure report to faculty, staff, students, and the public to comply with the provisions of the law. This report is available in the Information Technology Center, Business Office and on our website at <https://www.augustatech.edu/>. Printed copies may be obtained by contacting the Campus Police located at 3200 Augusta Tech Dr. Augusta, GA, Building 100.

The following staff may be contacted if you have questions pertaining to the following:
Crime Statistics: Michael Anchor (706) 771-4021

SEXUAL HARASSMENT

Sexual Harassment is defined as unwelcome sexual advances, unwelcome requests for sexual favors, and other unwelcome, verbal, written, electronic or physical conduct of a sexual nature when:

1. Submission to such conduct is made, either explicitly or implicitly, a term or condition of an individual's education;
2. Submission to, or rejection of, such conduct by an individual is used as the basis for education decisions affecting such individual; or,
3. Such conduct has the purpose or effect of unreasonably interfering with an individual's academic performance or creating an intimidating, hostile or offensive environment.

Sexually harassing conduct or behavior (regardless of the gender of the persons involved) can include but is not limited to:

Physical touching, sexual comments of a provocative or suggestive nature, suggestive looks or gestures, sexually explicit jokes, electronic media/communication, printed

material or innuendos intended for and directed to another, requests for sexual favors, making acceptance of any unwelcome sexual conduct or advances a condition for grades, continued enrollment or receipt of any educational benefit or determination.

Sexual Violence (a form of unlawful harassment): physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent, including but not limited to sexual assault, rape, sexual battery, and sexual coercion. All acts of sexual violence are considered unlawful sexual harassment, regardless of gender, for purposes of this procedure.

GRIEVANCE PROCEDURE

A. Reporting and Management Action

1. All students are encouraged to report events of unlawful harassment, discrimination, sexual violence and/or retaliation ("prohibited conduct") against themselves or others.
2. Students have the right to file (or not to file) a criminal complaint for sexual violence with the local law enforcement authorities before, during, or after filing a complaint with Augusta Technical College. Augusta Technical College shall not unreasonably delay investigation under this procedure to await the outcome of any criminal investigation.
3. If a student filing a complaint requests anonymity or asks that the complaint not be pursued, Augusta Technical College must inform the student that its ability to respond may be limited, that retaliation for filing a complaint is prohibited and steps to prevent harassment and retaliation will be taken. Augusta Technical College should take all reasonable steps to investigate and respond to the complaint consistent with the request and pursue other steps to limit the effects of the alleged harassment and prevent recurrence.
4. Colleges may weigh a request for anonymity or a request they not pursue a complaint considering the following factors: the seriousness of the alleged conduct, the complainant's age, whether there have been other harassment complaints about the same individual, and the alleged harasser's rights to receive information about the allegations if the information is maintained as an "education record" under FERPA. Augusta Technical College must inform the student if the request cannot be granted.
5. Reports concerning all prohibited conduct referenced in this procedure will be processed confidentially to the extent permitted by law; communications regarding complaints will be disseminated to others on a need-to-know basis to ensure that necessary steps are taken to protect the community as a whole and that appropriate disciplinary measures or corrective actions are considered and taken.
6. Allegations or suspicions of unlawful discrimination, harassment, sexual harassment, sexual violence or unlawful retaliation may be reported to Augusta Technical College's Title IX or Section 504 Coordinators, the president, or the Human Resources Director

(should the complaint involve employees). Complaints may also be emailed to unlawfulharassment@tcsq.edu.

7. Complaints under this procedure can be expressed in writing, by telephone, or in person; individuals are, however, encouraged to express complaints in writing to ensure all concerns are addressed.

8. If an allegation of unlawful harassment, discrimination, sexual harassment, sexual violence or retaliation is made to an employee not designated to receive such reports, the employee receiving the complaint must report the allegation as provided in section 6 above.

9. Allegations of any sexual conduct involving individuals under the age of 18 must also be reported as an allegation of child abuse as outlined in O.C.G.A. § 19-7-5.

10. Students or employees may be suspended, transferred or reassigned employees or students in order to prevent possible further harassment, discrimination, sexual violence or retaliation; to facilitate the investigation or to implement preventive or corrective actions under this procedure.

11. Any allegation of unlawful harassment, discrimination, sexual harassment, sexual violence or retaliation against employees must be reported to the Human Resources Director who may elect to conduct the investigation in conjunction with other local investigators.

Professional Development

The faculty and staff of Augusta Technical College are encouraged to continue professional growth by updating knowledge and skills. Annually, a professional development plan is jointly developed by all full-time faculty and staff. The plan focuses on increasing knowledge and skills, not accomplishing tasks or work. The *Professional Development Plan Form* is available in the Forms Repository on the Augusta Technical College website. Documentation of professional development during the year must be completed during the plan year which is May 1 to April 30 of the following year. All professional development activities must be reported in CourseSites (2021) / Sharepoint (2022).

If professional development hours are not completed and documented by April 30, the President has the right not to provide the employee a contract for the new fiscal year.

2021 & 2022 Mandatory Offerings

FY2021	FY2022
Accessibility Basic Training	Accessibility Basic Training
Active Shooter Response/Campus Carry	Active Shooter Response/Campus Carry
Bloodborne & Airborne Pathogens (Required for specific personnel)	Bloodborne & Airborne Pathogens (Required for specific personnel)
Campus Carry Law	Campus Carry Law
Cyber Threat Awareness (KnowBe4)	Cyber Threat Awareness (KnowBe4)
Disability & ADA/504 Compliance	Disability & ADA/504 Compliance
Diversity Training	Diversity Training
Fuel Card Training	Fuel Card Training – New Employees Only
Motor Vehicle Training Automotive Liability Coverage Driving Do's & Don'ts	Motor Vehicle Training Automotive Liability Coverage Driving Do's & Don'ts
Sexual Assault/Human Trafficking	Sexual Assault/Human Trafficking
Right-To-Know/Hazard Communications	Right-To-Know/Hazard Communications
Titles IX, VI & Sexual Harassment	Titles IX, VI & Sexual Harassment
Violence Against Women Act Reauthorization 2013	Violence Against Women Act Reauthorization 2013
Work Ethics Awareness & Forms	Work Ethics Awareness & Forms

Employee Handbook

Orientation

On the first day of employment, new employees attend an orientation conducted by Human Resources representatives. After meeting with Human Resources, new hires are released to meet with their immediate supervisor and/or designee, in which new hires are oriented to their office area. The supervisor and/or designee may also tour new employees around the campus and introduce them to colleagues on campus. Each employee in the new hires chain of command should be introduced to the new hire as soon as possible. Also, during the first days of employment, new employees should have an Augusta Technical College e-mail account created and issued, an identification card issued, and a name badge ordered. Employees must complete the online New Hire Orientation on the Human Resources Webpage.

EMPLOYEE ASSISTANCE PROGRAM (EAP)

Augusta Technical College and the Technical College System of Georgia (TCSG) believe the health and wellbeing of all our employees is of critical importance. The State of Georgia has contracted with Espyr, an independent firm, to provide employee assistance services for full-time employees, and their immediate families.

The EAP staff and counselors include psychologists, clinical social workers, marriage and family counselors, alcohol and drug counselors, attorneys, financial advisors and other professionals. EAP counselors are licensed mental health professionals, and all have a master's degree or doctorate in their field of expertise.

The EAP program is **free, confidential, and accessible 24/7**, with your right to privacy protected within the bounds of the law. Espyr will not disclose usage of the Employee Assistance Program. To take advantage of the EAP, contact Espyr by calling 855-584-3855 or you may securely request services from the website at www.espyr.com. Enter **SOG2015** in the Employee Portal as your password.

UNLAWFUL DISCRIMINATION, HARASSMENT AND RETALIATION IN EMPLOYMENT

The College prohibits unlawful discrimination, harassment, and retaliation in accordance with the Statement of Equal Opportunity. Students, faculty, and staff who engage in discrimination, harassment, and retaliation on the College premises, or at a college-sponsored activity will be subject to disciplinary action.

All employees are expressly prohibited from engaging in any form of unlawful discrimination or harassment. Any employee who has engaged in such prohibited behaviors or conduct will be subject to disciplinary action, up to and including dismissal.

All employees are required to report any act of unlawful discrimination and harassment. Reports will be treated in an expeditious and confidential manner to the extent provided by law.

The College will not tolerate retaliation for having filed a good faith complaint of unlawful discrimination or harassment or for having provided any information in an investigation of such. Any employee who retaliates against a complainant or witness in an investigation will be subject to disciplinary action, up to and including dismissal.

Employees in a supervisory or managerial capacity are prohibited from knowingly permitting unlawful discrimination, harassment, or retaliation in their assigned work unit(s) and from making sexual advances, welcome or unwelcome, toward any subordinate.

The harassment of an employee by a non-employee (e.g., vendor, contractor, etc.) in conjunction with the performance of his/her assigned duties and responsibilities and the harassment of a non-employee by an employee will not be tolerated.

Conduct which does not rise to the level of unlawful harassment may still violate other policies or procedures and subject an employee to disciplinary action, up to and including dismissal from employment. (Reference State Policy 4.3.1p.)

CAMPUS SECURITY

Augusta Technical College has established a campus police department with full-time and part-time police officers. The Augusta Technical College Police Department is POST recognized, and the campus officers have the legal authority to make arrests and issue summons.

ALCOHOL, DRUGS, AND NARCOTICS

The use, possession, or distribution of alcohol, narcotics, amphetamines, barbiturates, marijuana, hallucinogens, and any other dangerous or controlled drugs, not prescribed by a physician, is prohibited on State of Georgia property or at college sponsored events.

TOBACCO USE

Augusta Technical College is a smoke-free environment; therefore, there shall be no use of tobacco products (to include cigarettes, cigars, pipes, or smokeless tobacco) on campus.

WEAPONS ON CAMPUS

Augusta Technical College is designated as a school safety zone. This means that weapon possession is restricted by GA law. The text of the law (O.C.G.A. 16-11-127.1) is listed *in the handbook*. 16-11-127.1.

Website Information

CLERY ACT

The "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act" (originally known as the "Campus Security Act") was enacted by the United States Congress and signed into law by President George Bush in 1990. It is named in memory of 19-year-old Lehigh University freshman Jeanne Ann Clery who was assaulted and murdered while asleep in her residence hall in 1986. This law requires us and all institutional officials with significant responsibility for campus and student affairs to publicly disclose three years of campus crime statistics.

This publication has been developed by the Augusta Technical College in compliance with the Crime Awareness and Campus Security Act and the Jeanne Clery Act. It is intended to make you aware of the safety and security policies that have been instituted at Augusta Technical College to provide a safe academic environment.

Note: These statistics represent crimes reported to security officials at Augusta Technical College. Some of these crimes may eventually be determined to have been unfounded or inaccurately reported.

Annual Crime Report

The annual security report must be published and distributed by October 1 each year. Therefore, the crime statistics shown are for the (3) three previous years.

<https://www.augustatech.edu/skins/userfiles/files/AnnualSecurityReport/2021-ASR-Draft-093021-FINAL.pdf>

Crime Statistics

The following table lists the number of criminal offenses, arrests and disciplinary actions reported on the college sites for the past 3 years.

Offenses*	Augusta			Columbia Co			Thomson			Waynesboro		
	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Criminal Offenses	0	0	0	0	0	0	0	0	0	0	0	0
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	1	0	1	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	3	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	2	0	0	0	0	0	0	0	0	0

Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0

*Reported as of 6/30/22

Hate Crimes*	Augusta			Columbia Co			Thomson			Waynesboro		
	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Hate Crimes	0	0	0	0	0	0	0	0	0	0	0	0
Race	0	0	0	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0
National Origin	0	0	0	0	0	0	0	0	0	0	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0

*Reported as of 6/30/22

Hate crime categories include murder and non-negligent manslaughter, rape, fondling, incest, statutory rape, robbery, aggravated assault, burglary, motor vehicle theft, arson, Larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property.

FOR THE REPORTING YEARS OF 2019, 2020 AND 2021, THERE WERE NO REPORTED HATE CRIMES FOR CRIME CATEGORY.

FOR THE REPORTING YEARS OF 2019, 2020 AND 2021, THERE WERE NO UNFOUNDED CRIMES FOR THE LISTED CRIME CATEGORIES

Arrests*	Augusta			Columbia Co			Thomson			Waynesboro		
	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Arrests	0	0	0	0	0	0	0	0	0	0	0	0
Illegal weapons possessions	0	0	0	0	0	0	0	0	0	0	0	0
Drug law violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor law violations	0	0	0	0	0	0	0	0	0	0	0	0

*Reported as of 6/30/22

Disciplinary Actions*	Augusta			Columbia Co			Thomson			Waynesboro		
	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Actions	0	0	0	0	0	0	0	2	0	0	0	0
Illegal weapons possessions	1	0	0	0	0	0	0	0	0	0	0	0
Drug law violations	0	0	0	1	0	0	0	0	0	0	0	0
Liquor law violations	0	0	0	0	0	0	0	0	0	0	0	0

*Reported as of 6/30/22

Student Affairs Programs

STUDENT ACTIVITIES EVENTS

Cougar Cookout FY2021 & FY2022

The Annual Augusta Tech Spring Spirit was held at each campus location, along with lunch being provided, the events showcased activities as well as a Wellness Resource Tent with College and community agency participation.

New Student Orientation

Prior to the start of each new semester, New Students and New to Program Students are invited to attend an orientation either in-person or online where they learn about student services and college resources. Students meet with academic advisors prior to the orientation to register online in Smartweb or by an advisor in BANNER, receive college resource information, and complete the financial aid process. Students receive their instructions for securing ID cards and perking permits and each participant receives an Augusta Tech t-shirt.

Student Activities

FY2021*	Event	Campus	Attendees
08/13/20	New Student Orientation - Virtual	Augusta Campus	100
09/14-17/20	Welcome Back Week	Augusta Campus	75
09/17/20	Cougar Constitution Crawl	Augusta Campus	70
10/08/20	Vote Equity USA	Augusta Campus	25
10/15/20	Domestic Violence Awareness Event	All Locations	115
10/20/20	Virtual Graduation Ceremony	All Locations	271
10/28/20	Breast Cancer Awareness Walk	Augusta Campus	150
10/29/20	Halloween Costume Virtual Contest	Augusta Campus	10
11/11/20	Veterans' Day – Facebook Live	All Locations	90
11/16-19/20	Financial Aid Awareness Week – Virtual	All Locations	50
11/19/20	Great American Smokeout Quit Day	All Locations	75
12/01/20	Holiday Cocoa To Go	Columbia Co. Center	25
12/01/20	Holiday Cocoa To Go	Thomson Campus	30
12/02/20	Holiday Cocoa To Go	Augusta Campus	60
12/03/20	Holiday Cocoa To Go	Waynesboro Campus	25
12/03/20	New Student Orientation - Virtual	Augusta Campus	100
01/15/21	Tri-College MLK, Jr. Celebration – Virtual	College & Community	Unknown
02/11/21	Being Black in Current Times – Virtual	All Locations	35
04/20/21	Financial Aid Day	Waynesboro Campus	20
04/21/21	Financial Aid Day	Columbia Co. Center	25
04/21/21	SAAM Event – Turn Augusta Tech Teal	Augusta Campus	100
04/22/21	Financial Aid Day	Thomson Campus	30
05/12/21	Graduation – Virtual	All Locations	201
05/13/21	New Student Orientation – Virtual	Augusta Campus	100
06/04/21	Drive-Thru Graduation Celebration	Augusta Campus	100
06/22/21	PRIDE – Campus Information Table	Augusta Campus	45
06/24-26/21	PRIDE – Community Information Table	Community	250
06/26/21	Open House	All Locations	150
	*Limited programming due to COVID-19 protocol	Total=	2277

FY2022	Event	Campus	Attendees
07/13/21	Phi Theta Kappa Summer Celebration	Augusta Campus	80
08/12/21	New Student Orientation – Virtual	Augusta Campus	100
09/17/21	Cougar Constitution Crawl	Augusta Campus	50
09/20/21	Founders' Week Kickoff Luncheon	Augusta Campus	75
09/21/21	Founders' Week Hypnotist	Augusta Campus	125
09/22/21	Founders' Week Family Feud	Augusta Campus	100
09/23/21	Founders' Week Inspire Series	Augusta Campus	100
09/24/21	Founders' Week Den of Distinction	Augusta Campus	150
09/25/21	The Gathering/Community Event	Augusta Campus	500
09/28/21	National Voter Registration Day	Augusta Campus	40
10/04/21	Financial Aid Awareness Day	Augusta Campus	50
10/05/21	Financial Aid Awareness Day	Waynesboro Campus	20
10/06/21	Financial Aid Awareness Day	Columbia Co. Center	25
10/07/21	Financial Aid Awareness Day	Thomson Campus	30
10/12/21	Dia de la Raza/Hispanic Heritage Month	Augusta Campus	100
10/12/21	Domestic Violence/Purple Promise	All Locations	150
10/28/21	Halloween Costume Contest	Augusta Campus	90
11/11/21	Veterans' Day Celebration	All Locations	150
11/30/21	Open House	Columbia Co. Center	7
12/02/21	Cougar Nation Tree Lighting Ceremony	Augusta Campus	75
01/07/22	Cougars on Campus	Augusta Campus	25
01/14/22	MLK Jr. Celebration – Virtual & In-Person	College & Community	Unknown
02/02/22	“The Power of Telling Black Stories”	Augusta Campus	70
03/15/22	Phi Theta Kappa Induction Ceremony	Augusta Campus	90
03/19/22	Open House	Augusta Campus	81
04/21/22	Den of Scholars Awards Night	Augusta Campus	150
04/30/22	Graduation Block Party	Augusta Campus	75
05/06/22	Dual Enrollment Night/Silent Headphones	Augusta Campus	42
05/14/22	Graduation	Augusta Campus	1900
05/20/22	Cougars on Campus	Augusta Campus	40
06/15/22	Juneteenth Program	Augusta Campus	50
06/17/22	Juneteenth Celebration/Backyard Festival	Augusta Campus	100
06/22/22	PRIDE – Campus Information Table	Augusta Campus	50
06/24-25/22	PRIDE – Community Information Table	Community	500
06/29/22	Cougar Clubs Recruitment/Membership Event	Augusta Campus	45
		Total=	5195

COUNSELING CENTER

Health & Resource Expos (Wellness Fairs)

The Annual Wellness/Resource Fairs (Health, Resource Expos) are held in September, February and June bringing college departments, community organizations and vendors who specialize in physical, spiritual, financial and emotional health. Healthy living options are provided by these groups including services for alcohol, drug, and safety concerns.

Presentations & Information Table Displays

Study Skills/Time Management, Test Anxiety/Stress Management and Conflict Resolution Workshops both discuss the importance of healthy living and managing stressors daily. Resources for avoiding drugs and alcohol, and managing healthy

relationships, are provided during the presentations and participants are encouraged to reach out for assistance.

Information Table Displays for Healthy Choices, Breast Cancer Awareness, Depression Awareness, Great American Smokeout, Cold & Flu, Sexual Assault/Domestic Violence Awareness, and Exam De-Stressing promoted on all campuses shared information with students, faculty, and staff the importance of making good choices, and recognizing stressors that lead to unhealthy choices and shared ways to make better choices in the future, including education on drugs and alcohol.

Counseling/Wellness Activities

Date	Presentations & Information – FY2021*	Campus	No.
08/13/20	New Student Orientation – Virtual	Augusta Campus	100
08/17/20	Academic Probation & Suspension Resource Emails	All Locations	249
10/05/20	QPR Training/Suicide Prevention – Virtual	All Locations	9
10/07/20	QPR Training/Suicide Prevention – Virtual	All Locations	12
10/15/20	Purple Promise Pledge Day – Virtual	All Locations	115
10/27/20	Disability Awareness Day – Virtual	All Locations	30
10/28/20	Breast Cancer Awareness Walk	Augusta Campus	150
11/10/20	Financial Literacy – Virtual Workshop	All Locations	10
11/19/20	Great American Smokeout Quit Day – Info Table	All Locations	75
12/10/20	Stress Management Workshop – Virtual (2)	All Locations	25
12/17/20	QPR Training/Suicide Prevention – Virtual	All Locations	8
12/18/20	QPR Training/Suicide Prevention – Virtual	All Locations	6
12/29/20	Academic Probation & Suspension Resource Emails	All Locations	732
01/06/21	College Success Resource Workshop – Virtual	All Locations	12
02/10/21	Protecting Your Identity/Financial Literacy - Virtual	All Locations	14
02/22/21	College Success Resource Workshop – Virtual	All Locations	8
03/17/21	Mid-Summer Check-In with Advising – Virtual	All Locations	25
04/01-30/20	Sexual Assault Prevention – Info Table	All Locations	80
04/02/21	Autism Awareness Day – Tabling Event	Augusta Campus	75
04/06/21	<i>Leaving a Domestic Violence Situation</i> – Virtual	Community	N/A
04/20/21	<i>What Happens Next? It's Your Choice</i> – Virtual	Community	N/A
04/21/21	SAAM Event – Turn Augusta Tech Teal	Augusta Campus	100
04/22/21	<i>What Happens Next? It's Your Choice</i> – Virtual	Community	N/A
04/23/21	<i>Leaving a Domestic Violence Situation</i> – Virtual	Community	N/A
04/27/21	<i>The Culture of Victim Blaming</i> – Virtual	Community	N/A
04/29/21	<i>The Culture of Victim Blaming</i> – Virtual	Community	N/A
05/11/21	Academic Probation & Suspension Resource Emails	All Locations	637
05/13/21	New Student Orientation – Virtual	Augusta Campus	100
05/24/21	College Success Resource Workshop – Virtual	All Locations	6
06/09/21	Test Taking Workshop – Cosmetology Students	Augusta Campus	17
06/22/21	PRIDE – Campus Information Table	Augusta Campus	45
06/25-26/21	PRIDE – Community Information Table	Community	250
*Limited programming due to COVID-19 protocol		Total=	2790

Date	Presentations & Information – FY2022	Campus	No.
08/09/21	Academic Probation & Suspension Resource Emails	All Locations	300
08/12/21	New Student Orientation – Virtual	Augusta Campus	100
08/30/21	College Success Workshop – Virtual	All Locations	15
09/08/21	QPR Training/Suicide Prevention – Virtual (2)	All Locations	25
09/14/21	Smart Money Habits/Financial Literacy – Virtual	All Locations	10
10/12/21	Domestic Violence/Purple Promise	All Locations	150
10/12/21	Depression Awareness	All Locations	“
10/12/21	Mid-Semester Check-In	Augusta Campus	100
10/28/21	Halloween – Counseling Info. Table	Augusta Campus	90
11/25/21	Lunch & Learn – Quit for COVID	Augusta Campus	15
11/18/21	Great American Smokeout – Info Table	All Locations	75
11/30/21	Financial Workshop – Virtual	All Locations	15
12/01/21	AIDS Awareness Info Table	All Locations	100
01/04/22	Academic Probation & Suspension Resource Emails	All Locations	765
01/18/22	College Success Workshop – Virtual	All Locations	8
02/14/22	Health/Wellness & Resource Expo	Columbia Co. Center	36
02/15/22	Health/Wellness & Resource Expo	Thomson Campus	59
02/16/22	Health/Wellness & Resource Expo	Augusta Campus	90
02/17/22	Health/Wellness & Resource Expo	Waynesboro Campus	60
02/22/22	College Success Workshop – Virtual	All Locations	5
04/01-30/20	Sexual Assault Prevention – Info Table	All Locations	75
04/18/22	Sexual Assault - #turnaugustatechteal	All Locations	69
04/26-28/22	Autism Awareness – Info Table	Augusta Campus	75
05/09/22	Academic Probation & Suspension Resource Emails	All Locations	779
05/23/22	College Success Workshop – Virtual (2)	Augusta Campus	10
06/22/22	PRIDE – Campus Information Table	Augusta Campus	50
06/24-25/22	PRIDE – Community Information Table	Community	500
Total=			4126

Sexual Assault Prevention & Voices for Change

An online course provided by the Technical College System of Georgia through EverFi, Inc. is offered to all new and returning students with a request to complete by the Vice President of Student Affairs. **Sexual Assault Prevention** is a program on sexual assault prevention techniques. **Get Inclusive: Voices for Change** focuses on four main topics: Identities and Inclusion, Consent and Sexual Violence (Title IX), Alcohol and Other Drugs, and Hazing and Intimidation.

Social Norms Campaign

Information about Social Norms using data from our students' responses to the Sexual Assault Prevention course was emailed to all students, faculty, and staff. Posters were displayed on campus.

4/19/2021	Social Norms Campaign – Week 1	Emailed to All Students, Faculty & Staff
4/26/2021	Social Norms Campaign – Week 2	Emailed to All Students, Faculty & Staff
5/3/2021	Social Norms Campaign – Week 3	Emailed to All Students, Faculty & Staff
6/3/2022	Social Norms Campaign	Emailed to All Faculty & Staff
6/6/2022	Social Norms Campaign	Emailed to All Students/Posters

Student Report for FY2021

Course	Total Registrations	Completions
EverFi - Sexual Assault Prevention	613	392

Student Report for FY2022*

Course	Total Registrations	Completions
Get Inclusive – Voices for Change	974	300

*As of 6/30/2022

Judicial Hearings & Student Code of Conduct Complaints

The Vice President for Student Affairs is the chief administrator for handling the disciplinary procedures for the college. Mandatory counseling through the Counseling Center and the *Sexual Assault Prevention / Voices for Change* courses have been included as sanction options when the hearing panel is rendering a decision.

Disciplinary & Conduct Complaint Results FY2021 (202112, 202114, 202116)

Type of Hearings	Number of Students/ Number of Complaints	Community Service and/or Restitution	Probation	Suspended	Expelled	No Findings*
Alcohol	0	0	0	0	0	0
Drugs	0	0	0	0	0	0
Sexual Misconduct	0	0	0	0	0	0
Theft	0	0	0	0	0	0
Vandalism	0	0	0	0	0	0
Weapons	0	0	0	0	0	0

*No sanctions or student unavailable for hearing process

Disciplinary & Conduct Complaint Results FY2022 (202212, 202214, 202216)**

Type of Hearings	Number of Students/ Number of Complaints	Community Service and/or Restitution	Probation	Suspended	Expelled	No Findings*
Alcohol	0	0	0	0	0	0
Drugs	0	0	0	0	0	0
Sexual Misconduct	0	0	0	0	0	0
Theft	0	0	0	0	0	0
Vandalism	0	0	0	0	0	0
Weapons	0	0	0	0	0	0

*No sanctions or student unavailable for hearing process

**Numbers as of 6/30/2022

Resource Links

Augusta Technical College Website

<https://www.augustatech.edu/index.cms>

Annual Crime Report & Clery Act

<https://www.augustatech.edu/about-us/crime-statistics.cms>

College Catalog Links

[2022 Summer Semester Catalog](#)

[2022 Spring Semester Catalog](#)

[2021 Fall Semester Catalog](#)

[2021 Summer Semester Catalog](#)

[2021 Spring Semester Catalog](#)

[2020 Fall Semester Catalog](#)

College Mission

<https://www.augustatech.edu/about-us/strategic-plan.cms>

Counseling Center & Wellness Committee

<https://www.augustatech.edu/student-resources/counseling-center-ov.cms>

Employee Handbook

<https://www.augustatech.edu/skins/userfiles/files/Employee%20Handbook%20082619.pdf>

Get Inclusive: Voices for Change

<https://getinclusive.com/>

New Student Orientation

<https://www.augustatech.edu/student-resources/new-stu-ori.cms>

Student Activities

<https://www.augustatech.edu/student-resources/student-clubs-ov.cms>

Student Handbook & Wellness Guide

<http://augustatech.smartcatalogiq.com/2020/Student-Handbook-and-Wellness-Guide>