



A Unit of the Department
of Technical and Adult Education

3200 Augusta Tech Drive
Augusta, GA 30906
Phone: (706) 771-4000
Fax: (706) 771-4034
Web: www.augustatech.edu

Financial Aid Authorization Form 2011-2012

Financial Aid Office Staff Only	
NSLDS: YES <input type="checkbox"/> No <input type="checkbox"/> Int. _____	
Sel. Svc: Yes <input type="checkbox"/> No <input type="checkbox"/> Int. _____	
Make <input type="checkbox"/> File <input type="checkbox"/> Date: _____	
Student ID #	

Augusta Technical College offers a variety of financial aid programs that include grants, scholarships, and employment opportunities. To be considered for any type of financial aid, a student must be enrolled in a Program of Study and be making satisfactory academic progress (please see reverse).

Please be aware that this Financial Aid Authorization Form is not a substitute for the FAFSA or the GSFAPPS; student must complete the FAFSA and/or the GSFAPPS as well as this Financial Aid Authorization Form to be considered for federal and state aid.

Name: _____ Social Security Number: _____

Birth Date: ___/___/___ please circle one: Male Female

Address: _____
Street Address City State Zip

Home Phone Number: _____ Work/Cell Number: _____

I give the Financial Aid Office permission to send electronic correspondence via my Smartweb Email address that has been assigned to me by Augusta Technical College. The Smartweb Email address is assigned upon submission of the Admission application to the College. I understand future correspondence from the Financial Aid Office will be sent through this method of communication. (i.e.xxxxxxxx@smartweb.augustatech.edu)

Signature _____

- Were you born before January 1, 1988? Yes No (please circle one)
- Did your parents claim you as a dependent on their 2010 federal income tax return? Yes _____ No _____

GENERAL CERTIFICATIONS/STUDENT AUTHORIZATION FOR USE OF FUNDS

I hereby certify that the information submitted in this application is true, correct, and complete to the best of my knowledge and that any violation by me of any of the statements may subject me to forfeiture of my student financial aid award(s) for the year of this application and/or denial of eligibility for renewal for the next academic year. I further understand that I am responsible for repayment of a prorated amount of any portion of payment made to me which cannot be reasonable attributed to meeting educational costs related to my attendance at Augusta Technical College. The amount of such repayment is to be determined on the basis of criteria set by the US Secretary of Education and/or the Georgia Student Finance Commission.

If there are any Title IV federal financial funds or state financial funds available after my tuition and mandatory fees have been satisfied, I hereby authorize Augusta Technical College to use these funds to pay any other institutional charges incurred by me. I understand these charges may include, but are not limited to, all books and supplies, parking fines, library fines, and any unpaid charges left owing from my attendance in prior terms. I understand that I will be required to pay any charges which I do not authorize ATC to pay on my behalf and that payment of such charges must be made at registration. I understand that this authorization allows ATC to credit my account only for institutional charges incurred by me until such time as a refund for the balance may be issued to me. I further understand that this authorization may be rescinded at any time in writing and I will be financially responsible for these charges.

Signature

Date

STANDARDS OF SATISFACTORY PROGRESS
AUGUSTA TECHNICAL COLLEGE
FINANCIAL AID OFFICE

General Requirements

Students must maintain a cumulative grade point average of 2.0 and complete 67 percent of all credit hours attempted (any courses you are enrolled in after the first two days of the quarter are considered attempted). Example: If you have attempted 80 credit hours overall, you must have satisfactorily completed 54 credit hours to remain in good standing. It is advisable to consult the Financial Aid Office before dropping any course as withdrawing from classes may cause you to owe money to the school. Satisfactory grades are A, B, C, D, and SC (unless otherwise specified by the catalog). Unsatisfactory grades are F, WP, WF, IP, NG, and I.

Probation

The first quarter that satisfactory progress is not met, the student is placed on probation. Students are eligible for financial aid during their probationary quarter. During the probationary quarter, students must achieve a quarterly GPA of 2.5 and complete 80 percent of courses attempted. Students on probation who fail to achieve a quarterly GPA of 2.5 or better and a quarterly course completion rate of 80 percent will be suspended.

Suspension

Students are suspended from financial aid when, while on probation, they fail to achieve a quarterly GPA of 2.5 or better and a quarterly completion rate of 80 percent, or, after two quarters on probation, their cumulative GPA is below 2.0 or their cumulative completion rate is less than 67 percent. Financial aid is not reinstated until the student has regained satisfactory progress status with a cumulative GPA of 2.0 or better and a cumulative completion rate of 67 percent.

Appeals

Students who have been suspended from financial aid or who have extenuating circumstances which they believe effected their financial aid termination, should appeal through the Financial Aid Office. Appeals are accepted 30 days prior to the start of each quarter and will continue to be accepted through the third day of each quarter. Student are eligible for one appeal under normal conditions.

Program changes

Students should check with the Financial Aid Office for advice before making a program change. Failure to do so could result in loss of your financial eligibility. To make a program change a student must submit a change of program request to the Admission Office. Courses for which transfer credit is accepted cannot be repeated under financial aid.

Classes outside of the program of study

Classes that is not included in the curriculum for the specified program of study will not be covered by financial aid, unless these courses can be used as electives. Electives must first be approved by the advisor, then the Registrar. Approval for classes in question should be forwarded to the Financial Aid Office Manager for processing.

Repeated classes

Classes that have already been successfully completed are ineligible for financial aid payment.

I have read and agree to comply with the terms of these academic requirements for participation in the Federal and State financial aid program at Augusta Technical College.

Signature

Date