



How to Confirm Receipt of Required Documentation

1. Sign onto **SmartWeb**.
2. Click on **Banner Web** tab on top of page.
3. Click on the **Student Services and Financial Aid** tab.
4. Click on the option **Financial Aid**.
5. Click on **My Eligibility**.
6. Click on **Student Requirements**.
7. Select the aid year (**current aid year**), then click **Submit**.
8. Depending on the type of financial aid, a standard set of requirements may need to be met to obtain the aid you are qualified for. Any requirements you have yet to meet are listed under **Outstanding**, and are coded **Required**. Any requirements you have satisfied display under **Completed**. Please contact the Financial Aid Office to obtain any forms you may need to complete your application.

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